

	केंद्रीय करआयुक्त का कार्यालय OFFICE OF THE COMMISSIONER OF CENTRAL TAX (AUDIT) गुंटूर केन्द्रीय वस्तु एवं सेवाकरलेखा परीक्षा आयुक्तालय/ GUNTUR CENTRAL GST AUDIT COMMISSIONERATE जीएसटी भवन, पत्तन क्षेत्र, विशाखपट्टणम GST BHAVAN, PORT AREA, VISAKHAPATNAM – 530 035	
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Date: 02.01.2026

To,

The Assistant Commissioner of Central Tax,
O/o the Chief Commissioner of Customs & Central Tax,
Visakhapatnam Zone,
Port Area, Visakhapatnam.

Sir,

Sub: RTI – Submission of Quarterly Report for the year 2025-26 under RTI
Act, 2005- Quarter ending 31.12.2025- Reg.

Please find enclosed herewith following two quarterly progress reports in the
prescribed proforma pertaining to this Commissionerate for the quarter ending 31.12.2025.

1. Quarterly Return Form
2. RTI Quarterly Report on Designation of CPIO & Appellate Authorities

O/C

भवदीया/Yours faithfully

Encl: - As above.


(ARAVINDA DAS)

Deputy Commissioner I/C (CPIO)

O/C



RTI Annual Return Information System

Quarterly Return Form

Public Authority	AUDIT COMMISSIONERATE
Quarter	3 rd Quarter (Q.E.31.12.2025)
Year	2025-26

* Block I (Details about the requests and appeals)						
		Progress during Quarter				
	Opening Balance as on beginning of this Quarter	No. of applications received as transfer from other PAs u/s 6(3)	Directly Received during the Quarter (including cases transferred to other PAs)	No. of cases transferred to other PAs u/s 6(3)	Decisions where requests/appeals rejected	Decisions where requests/appeals accepted
Requests	15	16	3	0	0	29
First Appeals	0	0	0	0	0	0
Total no. of CPIOs designated		Total no. of CPIOs designated		Total no. of AAs designated		
0		6		1		

* Block II (Details about fees collected, penalty imposed and disciplinary action taken)			
Registration Fee Collected (in Rs.) u/s 7(1)	Addl. Fee Collected (in Rs.) u/s 7(3)	Penalty Amount Recovered (in Rs.) as directed by CIC u/s 20(1)	No. of cases where disciplinary action taken against any officer u/s 20(2)
0	0	0	0

* Block III (Details of various provisions of section 8 while rejecting the requested information)												
No. of times various provisions were invoked while rejecting requests												
Relevant Sections of RTI Act 2005												
Section 8 (1)										Sections		
a	b	c	d	e	f	g	h	i	j	9	11	24
NIL												

***Block IV (Details regarding compliance of direction/recommendation of the Commission, as per section 25(5))**

S.No	Reference No. of cases wherein Commission made specific recommendation per section 25(5)	Whether action is initiated to comply with recommendation of Commission (Y/N)	Details, thereof
-	-	-	-
If the Public Authority made any changes in regard to its rules/regulations/procedures as a result of requested information by the citizens, please provide the summarized details of the changes			
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Block V (Details regarding Mandatory Disclosures):

A) Is the Mandatory Disclosure under Sec. 4(1)(b) posted on the website of Public Authority ? (Yes/NO)	NA.
If Answer of (A) is No - Is there any other medium of dissemination? Provide details:	
If Answer of (A) is yes - Provide the detail/ URL of webpage, where the disclosure is:	
(B) Last Date of updating of Mandatory disclosure under Section 4(1)(b)	
(C) Has the Mandatory Disclosure been audited by third party as per DOPT vide OM No. 1/6/2011-IR dated 15.04.2013 ?	
If Answer of (C) is yes - Provide the detail/ URL of webpage, where the Audit report is posted:	
Date of audit of Mandatory disclosure under Section 4(1)(b):	

RTI Quarterly Report on Designation of CPIO & Appellate Authorities

Public Authority	AUDIT COMMISSIONERATE
Quarter	3 rd Quarter (Q.E.31.12.2025)
Year	2025-26

A. Guntur CGST Audit Commissionerate

S.No	Commissionerate	CPIO (Sh./Smt)	Appellate Authority (Sh./Smt)	Jurisdiction	Notified officer for payment of fees
1	Guntur CGST Audit Commissionerate Visakhapatnam	Shri G. Venkata Ramana, Assistant Commissioner, Guntur CGST Commissionerate, GST Bhavan, Port Area, Visakhapatnam-530035 Email:gururajan-v.g219301@gov.in	Shri Kunal Kumar, Joint Commissioner, Hqrs, Guntur CGST Audit Commissionerate, Visakhapatnam -35, Email: kunal.kumar11@gov.in	Headquarters Office of Guntur CGST Audit Commissionerate	DDO, Guntur CGST Audit Commissionerate GST Bhavan, Port Area, Visakhapatnam - 35

B. Audit Circles

S.No	District	Circle	CPIO (Sh./Smt)	Mail Id	Appellate Authority (Sh./Smt)	Notified officer for Payment of fees
1	Vizag	Vizag Audit Circle	Aravinda Das, Deputy Commissioner, Guntur CGST Audit Commissionerate GST Bhavan, Port Area, Visakhapatnam - 35, Phone 0891 -2853174	aravinda.das@gov.in	Shri Kunal Kumar, Joint Commissioner, Hqrs, Guntur CGST Audit Commissionerate, Visakhapatnam -35, Email: kunal.kumar11@gov.in	DDO, Guntur CGST Audit Commissionerate GST Bhavan, Port Area, Visakhapatnam -35 Phone 0891-2536070 Email: ramkishanj.g219101@gov.in
2	Kakinada	Kakinada Audit Circle	Shri.C. Satyanarayana, Deputy Commissioner, Guntur CGST Audit Commissionerate GST Bhavan, Port Area, Visakhapatnam - 35 (Intercom - 154)	satyanarayana.c71@gov.in	Shri Kunal Kumar, Joint Commissioner, Hqrs, Guntur CGST Audit Commissionerate, Visakhapatnam -35, Email: kunal.kumar11@gov.in	DDO, Guntur CGST Audit Commissionerate GST Bhavan, Port Area, Visakhapatnam -35 Phone 0891-2536070 Email: ramkishanj.g219101@gov.in

3	Guntur	Guntur Audit Circle	Nittala V Subramanyam, Assistant Commissioner, Guntur Audit Circle 3 rd Floor, Annapurna Complex, Near RTC Bus Stand Opp. Padmaja Petrol Bunk Managalagiri Road Guntur - 522001 Phone 0863 – 2973399	Subramanyavn. g098801@gov.in		
4	Nellore	Nellore Audit Circle	Smt. Ch. Usha Kiran, Assistant commissioner of CGST (Audit), Aditi Crystal, 2nd Floor, ICICI Bank bldg, Dhandayadapuram, Nellore 524001. Phone +918612350814	Ushakc.g21880 1@gov.in		
5	Tirupati	Tirupati Audit Circle	S. Nagaraja, Assistant Commissioner, Tirupati Audit Circle 9/86-A, Amaravathi nagar, west church compound, Tirupati - 517502, Contact number:- 0877- 2244583	Nagarajasavarala. 67@gov.in		

**Office of the Commissioner of Central Tax, Guntur Central Audit
Commissionerate, Visakhapatnam**

Age-wise Pendency status as on 31/12/2025

Total Pending Requests	Pending for<10 days	Pending Between 10-20 days	Pending for>20 days	Pending for>30 days
(कुल लंबित अनुरोध)	(<10 दिनों से लंबित)	(10-20 दिनों के बीच लंबित)	(> 20 दिनों के लिए लंबित)	(> 30 दिनों के लिए लंबित)
5	3	2	0	0